

IRVINGTON CITY COUNCIL
109 W Caroline St, Irvington, KY 40146
Regular Called Meeting

Minutes for May 1, 2023 7:00 ET

The Regular Meeting of the Irvington City Council was called to order by Mayor Charles Douglas Lucas at 7:00 pm ET.

Prayer was by Robert Young, III, followed by the Pledge to the American Flag.

A Budget workshop for the FY 2023-2024 budget was held prior to the meeting at 6:00 pm ET. Council Members Billy Snyder, Jane Hettich, Rhea Ballman and City Attorney Rachel Brown were all present. Council Members Donald Board, Robert Young III, and Charles Poole were not in attendance.

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Riley Sumner with Bluegrass Engineering reported the meter replacement project was complete except for 38 meters that were buried that will be replaced by the City. A \$10,000.00 retainage is being held from Ferguson until training later in May is complete on the meters. There is approximately \$26,941.78 remaining ARPA funds and the plan is to use those remaining funds to replace commercial meters in the City. Straffer Pump will be doing the work on the sewer lift station rehab. This will be funded with specified KIA funds. Paperwork is being completed to obtain those funds and complete this project this summer. Sumner also discussed timeline for the service line replacement and assembly replacement project also funded with KIA funds. Sumner has a meeting with Meade County Water engineers this week on opportunities for service directly affecting the Lon Dowell Rd extension project as Hardinsburg Municipal Utilities is unable to expand water usage to Irvington at this time.

Council Member Rhea Ballman moved to approve the minutes of the April 3, 2023 Regular Meeting. Motion was seconded by Council Member Billy Snyder. Motion carried by majority vote with all Members present voting yes.

City Clerk/Treasurer Stephen Clark presented the treasurer's April financial reports. There were no questions regarding the reports.

City Clerk/Treasurer Stephen Clark reported a total Meade Co RECC Collections for March - \$38,307.84. There were 10 City Stickers sold, 3 Business License renewals and 1 new business license application.

Council Member Rhea Ballman moved to approve the 1 new business license Scenic Route Lawncare & Landscaping and was seconded by Council Member Jane Hettich. Motion carried by majority vote with all Members present voting yes.

Overtime for April – 90 hours 24 minutes. The amount of overtime was mainly due to shortage of officers, requiring the police chief to work more overtime.

NO code enforcement board meeting was scheduled for April. We are currently in the process of setting up a planning and zoning board and are in need of members willing to serve. This board consists of 5 paid board members and will be required to attend training to serve. Jeremy Burnett was appointed at the April 4, 2022 Council meeting to serve on the Planning and Zoning Board and is the only current approved board member to date.

We are working on the FY 2023-2024 budget. Letters have been sent on delinquent 2022 property tax bills.

The KLC liability, auto, property and workers compensation coverage renewal quote will be available at next meeting.

Pictures have been sent of damage at the park from the March windstorm to our insurance carrier. Quotes will be obtained on repairs to the buildings at Eva Carman Park and to the back of the Fire Station as soon as possible.

Supervisor Chris Lucas reported the maintenance department had picked up trash on the right of way, had one sewer tank pumped tank, worked on mowing equipment getting ready for summer, and listened to some services to locate water leaks. Lucas also reported to the council the streets that are in need of paving for this year- Union Street, Lake Street, and West Ky Street.

Mayor Lucas reported that Lazarus Cemetery Mapping has almost completed the mapping and plotting of the cemetery.

Police Chief Jason Ballman reported that Donovan Barnes has been hired April 20, 2023 as a full-time officer. He stated that progress is being made for the two full time deputies to be hired and they are working through the testing process. There will likely be no openings at the academy until September.

Fire Chief Jeremy Hougland spoke on fire runs for the month and addressed various Crusade for Children events that are planned. He was able to purchase a safe for the fire department for \$499.00 and asked if the council would allow the remaining \$500.00 approved from the \$1000.00 authorized at last month's meeting be used to purchase a computer. The current fire department computer is slow and useless.

Council Member Billy Snyder made a motion to purchase a computer for the fire department with remaining funds. Council Member Robert Young III seconded the motion. Motion carried by majority vote with all Members voting yes.

Joe Drake spoke to the Council regarding the City parks. He had spent some of his own funds for bases and expressed the need to purchase a pull rake. Council Member Jane Hettich made a motion to reimburse Joe for his expenses of approximately \$281.85 and purchase a rake from budgeted parks and recreation funds in the general fund. Council Member Rhea Ballman seconded the motion. Motion carried by majority vote with all Members voting yes.

Old Business:

There was no old business.

New Business:

After discussion of the FY 2023-2024 original budget, some items needed to be updated and corrected. Council Member Rhea Ballman made a motion to table first reading on Ordinance 2023-03 to adopt the budget. Council Member Jane Hettich seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas read Resolution 2023-4 accepting grant, approving the grant assistance agreement, authorizing any budget amendments and authorizing a representative of the city to sign all related documents on service min replacement project. Council Member Rhea Ballman made a motion to adopt the resolution and enter into the agreement. Council Member Jane Hettich seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas presented the street paving recommendation listing from Chris Lucas. It includes 1500 feet of Union Street at 275 tons costing \$21,000.00, 1750 feet of Lake Street at 320 tons costing \$24,000.00, and 250 feet of West Kentucky Street at 50 tons costing \$3,750.00. Total tons of 645 at \$75.00/ton for a total projected cost of \$49,000.00. The current balance in Road Aid funds is \$51,312.50. Council Member Rhea Ballman made a motion to pave said streets at a cost not to exceed current balance in Road Aid funds. Council Member Billy Snyder seconded the motion. Motion carried by majority vote with all Members voting yes.

Council Member Robert Young III made a motion to accept the KLC Health Insurance proposal of \$664.27 per employee per month and include vision coverage at \$4.98 per employee per month. The rate for dental coverage is \$19.68 per employee per month. Council Member Rhea Ballman seconded the motion. Motion carried by majority vote with all Members voting yes.

City Clerk Stephen Clark discussed the FY 2023-2024 budget process and timelines to complete that process by the end of the fiscal year. A budget workshop will be scheduled again prior to the next regular council meeting.

As there was no further business, Council Member Rhea Ballman moved to adjourn. Council Member Jane Hettich seconded the motion. Motion carried by unanimous consent and the meeting was adjourned at approximately 8:30 pm ET.

Charles Douglas Lucas, Mayor

ATTEST:

Stephen Clark, City Clerk/Treasurer